Northern Technical University
Technical Management Institute
/ Ninawa
Department of Accounting

MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information معلومات المادة الدراسية					
Module Title	Professional ethics			**Module Delivery**	
Module Type	**Core**			☒ **Theory** ☐ **Lecture** ☐ **Lab** ☒ **Tutorial** ☐ **Practical** ☐ **Seminar**	
Module Code	NTU204				
ECTS Credits					
SWL (hr/sem)					
Module Level		2	**Semester of Delivery**		2
Accounting Technologies Department		RETE	**College**	Technical Management Institute-Nineveh	
Module Leader	Ghada Abdel Masih Hanna		**e-mail**	chadadawood@ntu.edu.iq	
Module Leader's Acad. Title		Teacher	**Module Leader's Qualification**		PhD
Module Tutor			**e-mail**		
Peer Reviewer Name		Name	**e-mail**	E-mail	
Scientific Committee Approval Date			**Version Number**		1.0

Relation with other Modules العالقة مع المواد الدراسية أألخرى			
Prerequisite module	None	**Semester**	
Co-requisites module	None	**Semester**	

Module Aims, Learning Outcomes and Indicative Contents	
Module Aims	The program aims to introduce students of technical institutes to professional ethics according to their technical specialization, and to provide them with professional ethical rules that enhance their commitment to them in their field of work.
Module Learning Outcomes	• For the student to recognize the correlation between ethics and work. • That the student acquires a moral sense when dealing with others. • To be able to understand the principles and controls of professional ethics. • The student will gain awareness of the necessity of ethical practice and its impact on work productivity and effectiveness.
Indicative Contents	

Learning and Teaching Strategies	
Strategies	• lecture • Dialogue and open discussion. • Criticism of reports. • Presenting personal experiences and how they were dealt with ethically. • Study facts from the heritage of the practice of business ethics.

Student Workload (SWL)			
Structured SWL (h/sem)		**Structured SWL (h/w)**	
Unstructured SWL (h/sem)		**Unstructured SWL (h/w)**	
Total SWL (h/sem)			

Module Evaluation

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes				
	Assignments				
Summative assessment	Midterm Exam				
	Final Exam				
Total assessment					

Delivery Plan (Weekly Syllabus)

	Material Covered
Week 1-2	The concept of ethics and its origin, general rules of ethics, sources of ethics, moral values, the importance of ethics for the individual and society.
Week 3	The concept of the profession, the difference between the concept of work, profession and craft, the standards on which the profession must be based.
Week 4	The concept of professional ethics, positive outcomes of commitment to professional ethics, characteristics of work ethics, characteristics of professional ethics.
Week 5-6	Work and its importance, work behaviors, the difference between the concept of work, profession and craft, the standards on which the profession must be based.
Week 7-8	Honesty, honesty, advice, justice, good dealings, and mastery of work.
Week 9-10	The concept of fraud, the nature of fraud at work, and manifestations of fraud in performing the job.
Week 11-12	Unethical administrative behavior, definition of administrative corruption, types of administrative corruption.
Week 13	Method of consolidating professional ethics, levels of building and consolidating professional ethics, means and methods of consolidating professional ethics.
Week 14-15	Things that must be taken into consideration in formulating the ethical code of the profession, how to promote ethical behavior at work.

Delivery Plan (Weekly Lab. Syllabus)	
	Material Covered

Learning and Teaching Resources		
	Text	**Available in the Library?**
Required Texts	Muhammad Al-Fateh Mahmoud, 2019, Professional Ethics, Hamithra Publishing and Translation House.	Yes
Recommended Texts	Ismail Siddiq Othman Ismail, 2022, Professional Ethics between Theory and Practice,	yes
Websites		

Group	Grade	التقدير	Marks (%)	Definition
Success Group (50 - 100)	**A** - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	**FX** – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required